

End of Day (EOD)

(Android version 3.11.0)

- Guide Book

PT Sarana Digital Ritel

Prepared By Elliniar

PT. Sarana Digital Ritel 29 September 2022

> Update Version 3.10.0 End of Day (EOD)





| Tanggal | Version Document | Version APK | Description | Author |
|----------------------|-----------------------------|----------------|------------------|----------|
| 29 September 2022 | Update Version 3.11.0 | 3.11.0 | End of Day (EOD) | Elliniar |

PT Sarana Digital Ritel



Daftar Isi

| DES | KRIPSI | .4 |
|------|------------|-----|
| 1. | End Of Day | . 5 |
| Web | o Admin | . 5 |
| Tabl | et | . 8 |

PT Sarana Digital Ritel



DESKRIPSI

Buku ini menjelaskan tentang penambahan fitur **End of Day** pada aplikasi MPOS.

PT Sarana Digital Ritel



1. End Of Day

Fitur ini digunakan untuk menyatukan beberapa settlement kedalam satu resi.

End of Day Settlement di bagi menjadi 2 yaitu :

- EOD Otomatis
- EOD Manual

Penjelasannya adalah sebagai berikut :

Web Admin

1. Parameter EOD

| Rusty Crab Demo | | RAFTUANA, Super Admin - | |
|--|--|--|--|
| MENU Dashboard Company Setup | Setup | | |
| Membarship Menu Inventory Cash Activity History Heport Analyze Settings Device Setup Setup Configuration Payment Notification Receipt Proms QRIS | Settlement Send To Email Houd Office Email Summary Settlement Shock Eutling Type of Services Reset Order Number Refmunder Type Show Reff No. In Receipt Timer Table Transfer Stock Value Print Diff: Term of Payment on Tablet | ht: Tes O No Bundh: Tes O No | |
| ik Plug-in Billing | Settlemont Mapping CDA Revenue Diring Type Inventory Tablet Stock Rem Menu Print Void Receipt Manage Itom in Tablet Dashboard - Sales By Watter | | |
| End Of Day 5 | Table Number Warehouse Sales otlement : | Mandatory Manual Price Manual | |
| Order Pendir | g When EOD : | Allowed Not Allowed | |
| | Authorization Cratican Bic Conserving | | |
| | Discount Rem: Discount Bill Entertain Settloment | Void Bill Change Price Vaid Item Cancel Table Print Copy Receipt Cancel Resonation Change Table Report | |



Pada web admin terdapat parameter EOD yaitu sebagai berikut :

Atur parameter Setup :

- End of Day Settlement : -
 - Otomatis -> Otomatis ambil semua settlement no. yang belum di EOD
 - Manual -> Pilih settlement no. yang ingin di EOD •
- **Order Pending When EOD :**
 - Allowed -> Maka EOD settlement dapat dilakukan meskipun terdapat unpaid order
 - Not Allowed -> Maka EOD settlement tidak dapat dilakukan karena • masih terdapat unpaid order.

2. Authorization Supervisor Untuk Mengakses Fitur End Of Day (EOD) Settlement.

Atur **ON/OFF** pada Authorization Supervisor untuk bisa melakukan EOD Settlement.

Ketika Otorisasi ini ON maka ketika akan mengakses menu EOD sistem akan menampilkan

popup otorisasi spv terlebih dahulu, baru setelah itu admin dapat mengakses EOD.

| Authorization Features By S | Supervisor : | | | |
|-----------------------------|--------------|--------------------|--------------------|--|
| Discount Item | | Void Bill | Change Price | |
| Discount Bill | | Void Item | Cancel Table | |
| Entertain | | Print Copy Receipt | Cancel Reservation | |
| Settlement | | Change Table | Report | |
| Inventory | | End of Day | Transfer Item | |
| | | | | |



3. Report Sales By Settlement

Pada report **"Sales By Settlement"** di tambahkan kolom **EOD No.** yang jika di klik maka akan muncul resi EOD Settlement.

| Rusty Crab Demo 🛛 🚍 | | | | | | ۵ 🏶 | RAFTIANA, Super Admin |
|---|---|------------|---------------------|---|---------------|----------------------|-----------------------|
| MENU Bashboard | 10/10/2022 - 10/10/2022 | 00:00 - 0 | 10:00 | Q | All Staff | 8 All Branch | |
| Summary Drilldown Sales Summary Sales Realtime | Sales By Settlement Settlement No, * | EOD No. | Closing Time | | Employee Name | Expected Cash Amount | Difference |
| Sales by Item Sales by Category | 22-0035 | E0D22-0002 | 2022-10-10 14:29:31 | | ELLIN | 2.717.350 | 82.650 |
| Sales by Modifier Promo & Voucher | Fest Previous C 3 liest | East | | | | | |
| Discount Services | | | | | | | |
| TaxesReceipt | | | | | | | |
| VoidSales by Employee | | | | | | | |
| Sales by Settlement | | | | | | | |

Resi EOD Settlement

| | | d | Re | etail | |
|---------------------------------------|--|-----------------------------------|--------|------------|-----------|
| MENU | to an entry of the second set for | Nama Branch | | | |
| a Dashboard | 10/10/2022 - 10/10/2022 C | List Settlement EO | D: | | |
| > Summary | | 22-0035 2022 | -10-10 | 14:31:50 | ELI |
| > Drilldown | Sales By Settlement | Summary Sales | i, | Am | ount |
| Sales Summary | | ITEM SALES | | | 2.465.71 |
| > Sales Realtime | Settlement No. A EOD No. Closing Time Employee Name Expect | DISCOUNT ITEM | | | 1 |
| > Sales by Item | 22-0035 EOD22-0002 2022-10-10 14:29:31 ELLIN | 2 SERVICE | | | 1.48 |
| Sales by Category | | TAX | | | 1.13 |
| Sales by Modifier | First Previous 1 > Neet Last | Total | | | 2.467.35 |
| > Promo & Voucher | | Method of Daument | BOU | Ammount | Parsentan |
| > Discount | | CACU | 26 | 2 #57.250 | 100.0 |
| > Services | | - CHOIN | | 2.407.350 | 100.01 |
| > Taxes | | Total | 26 | 2.467.350 | 10 |
| > Receipt | | Jenis Pemesanan | Bill | Ammount | Persentag |
| > Void | | DINE IN | 26 | 2.467.350 | 100.0 |
| > Sales by Employee | | | 205 | 1000000000 | |
| Sales by Settlement | | Total | 26 | 2.467.350 | 10 |
| | | Void | | q | ity |
| | | Void Bill | | | |
| | | Void Item | | | |
| | | Total | | | |
| | | Cash In | | Am | ount |
| | | γυγυ | | | 50.00 |
| | | Cashback | | | 200.00 |
| | | Carvin / | _ | | 201000 |



Tablet

Setelah di setting di web admin, maka pada tablet penjelasan nya adalah sebagai berikut:

1. EOD Manual

Masuk ke menu "Aktivitas"

| E) Fach | T Table 25% 1 1 |
|------------|--------------------------|
| Penjualan | |
| Aktifitas | List of Orders 🕥 Dine In |
| nventaris | BEVER AND FOOD 1 22,000 |
| Riwayat | Add Note |
| aporan | |
| Absensi | |
| Pengaturan | |
| | |
| | |
| | |
| | |

lalu pilih End Of Day

| II Activity | Data Synchronization | |
|----------------------|--------------------------------|----------------------------------|
| Data Synchronization | Last Sync | Senin, 10 Oktober 2022 14:30 WIB |
| Settlement | Data has not been synchronized | Ō |
| End Of Day | Data has been synchronized | 0 |
| | Synchronization | Refresh Menu |
| | | |



Maka sistem akan menampilkan Otorisasi SPV

Lakukan Otorisasi

| II Activity | Data Synchronizatio | on | |
|-------------------------------|---------------------|---------------------|----------------------|
| Data Synchronization | Last Sync | Senin, 10 O | tober 2022 14 30 WiB |
| Cash Management Settlement | Authorization | | |
| End Of Day | Username | Input Username Here | |
| | Password | Input Password Here | |
| | CANCEL | CONFIRM | Menu |
| | | | |
| | | | |

Setelah Otorisasi, maka admin dapat mengakses End of Day Settlement

| II Activity | End Of Day Settlement | | β |
|---|-------------------------------------|-----------------------------|------------|
| Data Synchronization Cash Management | Select Date 10/10/2022 - 10/10/2022 | Settlement No. 0 Selected > | |
| Settlement End Of Day | Summary | 🖉 Detail | → (|
| | End Of Day | Settlement | |
| | | | |



A. Select Date, Pilih range tanggal dilakukannya settlement biasa, jika dalam range tanggal yang di tentukan tidak ada melakukan settlement maka tidak bisa melakukan EOD Settlement, tampilan nya seperti berikut :



B. Settlement No., Pilih no dari settlement yang telah di lakukan



C. Summary atau Detail, Pilih summary atau detail untuk menampilkan EOD Settlement



2. EOD Otomatis

Flow EOD otomatis pada dasar nya sama dengan yang manual, yang membedakan antara EOD otomatis dan manual adalah :

EOD Manual, Terdapat parameter yang di gunakan untuk memilih range tanggal dan no settlement yang ingin di EOD, sedangkan

EOD Otomatis, Sistem akan langsung otomatis melakukan EOD Settlement pada semua settlement yang belum melakukan EOD, seperti berikut :

EOD otomatis hanya terdapat pilihan tampilan **Settlement** apakah **Summary** atau **Detail**, Selanjutnya ketika klik tombol "End of Day Settlement" sistem akan melakukan EOD.

| Data Synchronization Cash Management | Summary | Detail |
|---|----------------|---------|
| Settlement | | |
| End Of Day | End Of Day Set | tlement |

3. Order Pending When EOD (Allowed)

Ketika parameter di atur menjadi **Allowed** maka walaupun masih terdapat unpaid order, EOD Settlement akan tetap bisa di lakukan.





4. Order Pending When EOD (Not Allowed)

Ketika parameter di atur menjadi Not Allowed maka EOD Settlement tidak bisa dilakukan jika masih terdapat unpaid order, yaitu jika:

a. Meja yang masih memiliki unpaid order

Akan muncul alert bahwa tidak bisa melakukan EOD Settlement karena masih ada **meja yang memiliki unpaid order.**

| II Activity | End Of Day Settlement |
|---|--|
| Data Synchronization Cash Management | EOD Can't Be Process Because 1 Table Still Have Order. X |
| Settlement End Of Day | Summary Detail |
| | End Of Day Settlement |
| T(s) | rana Digital Rite |
| b. Masih Memilik | i Save Order |

Akan muncul alert bahwa tidak bisa melakukan EOD Settlement karena masih memiliki **pesanan yang disimpan.**

| | End Of Day Settlement | | tlement |
|-----------------|-----------------------|--|------------|
| | End Of Day | Summary | Detail |
| | Settlement | | |
| Cash Management | | EOD Can't Be Process Because Still Have 1 Save | e Order. X |
| | Data Synchronization | | |
| | Activity | End Of Day Settlement | |



c. Meja Masih Memiliki Unpaid Order dan Masih Memiliki Save Order Akan muncul alert bahwa tidak bisa melakukan EOD Settlement karena masih terdapat meja yang memiliki unpaid order dan masih memiliki pesanan yang disimpan.

| II Activity | End Of Day Settlement | |
|---|--|--|
| Data Synchronization Cash Management Settlement End Of Day | EOD Can't Be Process Because 1 Table Still Have Order And 1 Save Order. X Summary Detail | |
| | End Of Day Settlement | |
| DC T | Idiid Digildi Ritti | |

